

GROW WITH US

JOIN OUR TEAM



POSITION: MISSION IMPACT/ IDEA COORDINATOR

BENEFITS:

- MINIMUM: \$21.50/HR (\$39,130/YR)
- MAXIMUM: \$22.00/HR (\$40, 040/YR)
- PAID TIME OFF
- HEALTH INSURANCE
- VISION
- DENTAL
- LIFE
- FLEX PLAN
- PAID HOLIDAYS
- RETIREMENT PLAN (AFTER 2 YEARS EMPLOYED/1000 HOURS WORKED)
- FLEXIBILITY W/ SHIFT SCHEDULE

APPLY ONLINE



OVERVIEW:

Mission Impact/IDEA Coordinator

- Design, lead, and oversee diversity, equity, & inclusion in organization and community.
- Co-project director of I.D.E.A. Coalition
- Promote internal growth and trainings in DEI
- Plan annual Latinx festival
- Serve as co-host of Broadcast
- Research & Assist in Grant Writing
- Develop & update Employee Cultural Guidebook
- Create & Update Social Media in regards to DEI

REQUIREMENTS:

AVAILABILITY :

**MONDAY-FRIDAY (35 HRS/WK)
(SOME EVENINGS & WEEKENDS)**

RECOMMENDED EXPERIENCE/SKILLS:

- BACHELOR'S IN HUMANITIES, SOCIAL SCIENCE, OR RELATED FIELD
- 2 YRS EXPERIENCE & KNOWLEDGE OF EXISTING COMMUNITY PROGRAMS
- PRESENTATION & PUBLIC SPEAKING SKILLS
- DRIVERS LICENSE/RELIABLE TRANSPORTATION

PREFERRED EXPERIENCE/SKILLS:

- CERTIFICATION IN DEI, CULTURAL COMPETENCY, OR CULTURAL RESPONSIVENESS

EMAIL RESUME TO: MKAPLER@YWCAJAMESTOWN.COM

HTTPS://WWW.INDEED.COM/JOB/MISSION-IMPACTIDEA-COORDINATOR-871FF86E11ED968C